

Master Plan Steering Committee
Meeting Minutes
May 27, 2014

The meeting was called to order by Joe Hutchinson at 7:10 PM

Members Present: Joe Hutchinson, Didi Chadran, Victor Normand, Lucy Wallace

Liaisons Present: Joe Theriault, Jaye Waldron

Minutes: The minutes of May 8, 2014 were approved as written.

RKG Invoice: Joe H. presented the May 12, 2014 invoice from RKG for approval. There was some question about charges against specific tasks which Joe H. will get clarified by Judi. The invoice will be reconsidered at our next meeting.

Review of Working Papers: The first two draft working papers, Transportation and Historic/Cultural Resources, were discussed.

- *Historical and Cultural Resources.* Joe T. noted the Historic Commission had reviewed the draft and found it "complete and definitive," with just some minor edits to be made. They would like to see it in its entirety included in the Master Plan. Lucy had questions/concerns about sections of the draft. It was agreed that members and liaisons send any comments, edits or questions to Joe T. by Sunday evening. He will then compile them to send to Judi. The general consensus, however, was that this was a good draft and template for the other working papers, especially as it did contain, at the end, a section on the impact of return of Devens' jurisdiction.
- *Transportation and Circulation.* Joe H. initiated the discussion expressing dissatisfaction with the draft, noting it was not ready for review by other stakeholders (Selectmen, Planning Board, Rich Nota, et al). Lucy agreed with this assessment, noting there were many errors. Examples of their concerns included: dated traffic data (as early as 2004, noting more recent than 2008); Depot Rd not shown as potential connection to Devens; roads misidentified, lack of discussion of topics raised at the round tables, such as sharing the road with bikers and walkers; ignoring traffic impacts of activities in surrounding towns and region; and, most importantly, failure to include a section at the end on the impact of Devens' jurisdiction. Joe H. had input from Elaine and Bill Scanlon on this draft, and asked the others to get their comments to him by the end of Sunday as well.

Joe H. would like to send Judi both drafts and comments by the end of the day Monday. He will also ask when we might expect the next set of working drafts.

Schedule Update: Joe H. presented revised diagrams of working papers' review and revision, and a time line for completing the Master Plan by the end of the calendar year. We discussed timing of a Devens workshop and decided the earliest possible time would be in September. Victor suggested we use that forum for a public discussion on Devens' potential impact on the various master plan elements. It was agreed we need to get the public debate beyond the financial impacts and to consider the cultural, community and governance aspects of Devens' jurisdiction.

The meeting was adjourned at 9 PM. Next meeting will be June 10th at 7 PM.